

- Application for 69th Orientation Programme (Course Dates: 9th July – 4th August, 2018) is **closed**.
- **INCOMPLETE/INCORRECT/INCONSISTENT APPLICATION SHALL BE REJECTED.**
- Provisional Selection List subject to verification of documents shall be published on 26th/27th June, 2018, at this website.
- Submission of relevant documents (see below) by provisionally selected candidates: 27th/28th June – 3rd July 2018.
- Publication of 2nd Provisional Selection List (against vacancy, **if any**): 4th July 2018 (after 4pm)
- **Documents to be submitted in hard copy at the Office of the HRDC-JU, Salt lake, if selected for the course :**
 1. NoC in original (in the prescribed format ONLY)
 2. Signed copy of the Application Acknowledgement Slip
 3. Self-attested copy of official document for last promotion approved
 4. Self-attested copy of SC / ST / OBC-A / OBC-B / OBC-Other States / Differently-abled (**if applicable**)
 5. Consent Letter (See <http://www.hrdcju.in/wp-content/uploads/2018/05/Format-Consent-Letter-Teachers.pdf> for format of the Consent Letter)
 6. Demand Draft of Rs.1, 000/- in favour of “**JADAVPUR UNIVERSITY**”, Payable at **KOLKATA**.
 7. Attested copy of Voter ID/Aadhar Card/Passport as proof of residential address as mentioned in the online application
 8. Attested copy of letter of confirmation of service issued by the employer