

CONSENT LETTER BY TEACHERS

To
The Director
UGC-Human Resource Development Centre
Jadavpur University
Kolkata

Sub: Consent Letter

Sir/Madam,

This is for your kind information that I,,
(Name)

.....in the Department of.....,
(Designation with AGP) (Department Name)

....., am selected for participating in the
(Institution Name)

..... fromtoat the
(Course Name) (Date) (Date)

HRDC/Department of, Jadavpur University, Kolkata.
(Organizing Department Name if applicable)

I hereby express my willingness to attend the above mentioned course. I also hereby undertake to participate in the Seminar, Evaluation process, Group discussion and the Assessment work under the guidance of resource persons and to abide by the rules and regulations of UGC-HRDC.

I attach the following documents for your kind perusal & verification

1. No Objection Certificate in original.
2. Attested copy of Voter ID/Aadhar Card/Passport as proof of my residential address as mentioned in the online application.
3. Attested copy of letter of confirmation of service issued by the employer.
4. Signed copy of the Application Acknowledgement Slip.
5. Demand Draft –
 - a) Demand draft No.:
 - b) Bank Name:
 - c) Date:

Thanking you,

Sincerely yours,

Date:

Signature of the Teacher