

**Recommendation cum No Objection Certificate**  
**(For Teachers/Librarians applying for OP/RC/STC/Winter School/Summer School)**

**To Whomsoever It May Concern**

This is to certify that the applicant (*Name*) .....  
(*Present designation with AGP*) ..... is a  
Permanent/Full Time Contractual/Full Time Ad-hoc teacher\* in this institution and her/his date of joining  
was..... I do hereby recommend her/his application for (*Name of Course*)  
.....during  
..... If selected, she/he will be released on time to participate in  
the above mentioned course at UGC–HRDC, Jadavpur University, Kolkata.

I also endorse the following information regarding the applicant and my institution:

1. Last promotion approved with date of effect.....  
(*Stage of promotion and Date*)
2. Next promotion ..... is due on.....  
(*Stage of promotion*) (Date)
3. Degree obtained for M.Phil : Yes / No  
Ph.D. : Yes / No
4. The University/ Affiliating University is approved under section 2(f)/12B of UGC act: Yes/No
5. The College (if applicable) is admitted under 2(f)/12B of UGC : Yes/No

If No, then the date on which the College/Institution  
was affiliated to the University concerned: .....

Date :

Place :

Signature of the Principal/Teacher-in-Charge  
Officer-in-Charge/Registrar with seal

\* strike off whichever is not relevant