



**UGC-Human Resource Development Centre  
Jadavpur University**

**Eligibility and Guideline for Selection Criteria for Refreshers Course**

**(a) Eligibility:**

- i) For the Refresher Courses, *participation in the Orientation Programme is a prerequisite* for admission. However, in exceptional cases, a teacher may be allowed to complete a Refresher Course prior to completion of an Orientation Programme.
- ii) There should be a minimum gap of one year between two courses, though it may be relaxed if adequate number of participants is not available or it is essential for the teacher to fulfil eligibility conditions for career advancement.
- iii) Teachers/Librarians/Assistant Librarians working in universities that are included under section 2(f) of the UGC Act and teachers/librarians of colleges that do not yet come within the provision of section 12(B) but have been affiliated to a university for at least five (5) years may also apply for Refresher Course. Contractual/AD-hoc/Temporary/Part time teachers who have been teaching for at least three (3) academic sessions in a college/institution without differentiating them on the basis of type of management, which has been affiliated to a university may also apply.

**(b) Selection Criteria:**

- i) Date of promotion due and requirement of the programme concerned for the next stage of promotion.
- ii) For percentage of seats as mentioned below, preference may be given to reserved category applicants:
  - a. SC: 22%
  - b. ST: 6%
  - c. OBC A: 10%
  - d. OBC B: 7%
  - e. Differently-abled: 3%
- iii) Selection of applicants would be made on the basis of their Score, which is calculated as the number of days between the Date of promotion and the Date of Commencement of the course.

**(c) No. of Seats:**

Up to 35 + 5 (reserved for Jadavpur University teachers/scholars). A Refresher Course will be organized only if there are at least 20 eligible applicants.