

**UGC–Human Resource Development Centre**

**Jadavpur University  
Kolkata**

**ANNUAL REPORT (2017 - 2018)**

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In the academic session 2017-18, the UGC-HRDC, Jadavpur University, has conducted altogether 15 programmes including four Orientation Programmes, three (3) subject-specific Refresher Courses and three (3) inter-disciplinary Refresher Courses. The details of these courses are given below, with time distribution of courses indicated in Figure 1.

	<b>Programme</b>	<b>Conducted at</b>	<b>Time</b>
<b>A</b>	<b>Orientation Programme</b>		
<b>A1</b>	65 OP	UGC-HRDC	July 17 – August 12, 2017
<b>A2</b>	66 OP	UGC HRDC	August 21 – September 18, 2017
<b>A3</b>	67 OP	UGC-HRDC	November 13 – December 11, 2017
<b>A4</b>	68 OP	UGC-HRDC	February 05 - March 06 <sup>th</sup> , 2018
<b>B</b>	<b>Refresher Courses</b>		
<b>B 1</b>	<b>Subject Specific Refreshers Courses</b>		
<b>B 1(i)</b>	Recent Advances in Chemistry	Department of Chemistry	January 2–24, 2018
<b>B 1(ii)</b>	Recent Advances in Civil Engineering	Department of Civil Engineering	January 2–24, 2018
	Social Sciences, Social Inequalities and Public Policy: Reflections on Contemporary India	Department of Sociology	January 3–25, 2018
<b>B 2</b>	<b>Inter-disciplinary Refreshers Courses</b>		
<b>B 2(i)</b>	Disaster Management & Environment	School of Oceanography	October 23 – November 13, 2017
<b>B 2(ii)</b>	Understanding ICT for Professional Development in Education	Department of IT	December 1- 22, 2017
<b>B 2(iii)</b>	Studies in Peace and Conflict	School of Strategic Studies	December 1–22, 2017
	<b>Refreshers Course on Teacher’s Educators</b>		
<b>C</b>	Refreshers Course on Teacher’s Educators	Department of Education	October 24 – November 14, 2017
<b>D</b>	<b>One-week Short Term Courses</b>		
<b>D 1</b>	Research Methodology in Social Sciences	Department of Economics	November 6– 11, 2017
<b>D 2</b>	Thinking Through Gender	School of Women Studies	February 1–7, 2018
<b>E</b>	<b>Winter School under Refresher Course</b>		
	Literature and the other Arts	Department of Comparative Literature	November 6– 25, 2017
	<b>Other Programmes</b>		
<b>F</b>	One-day Principals’ Meet	UGC-HRDC	January 20, 2018

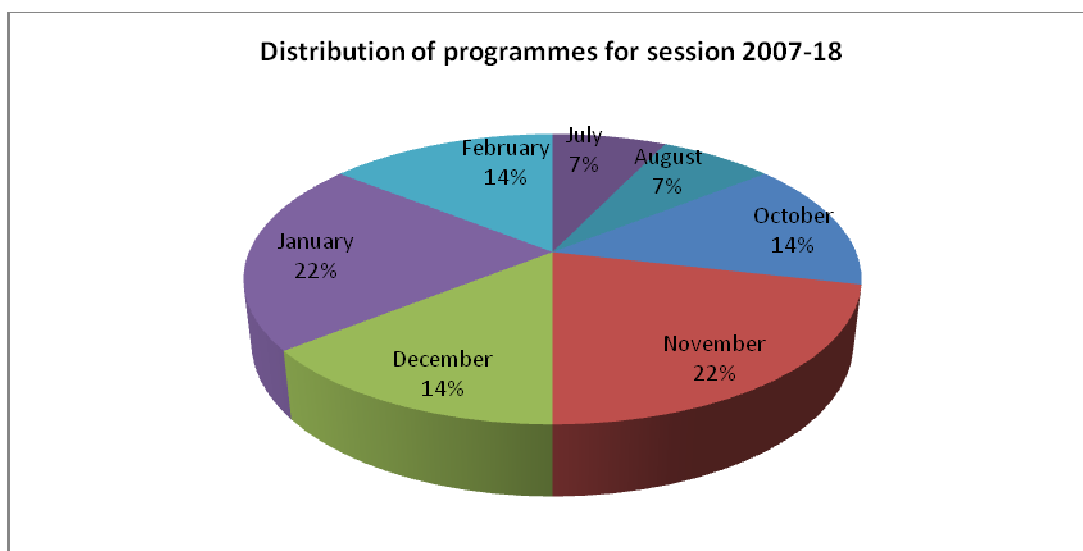


Figure 1

Since Prof. Rajat Acharyya, Professor of Economics, Jadavpur University, has taken over the charge of Director, UGC-HRDC, from the earlier Director, Prof. Asish K. Verma, Pro-Vice Chancellor Jadavpur University, on and from June 1, 2017, several policy changes have been introduced in consultation with the Local Programme Planning and Management Committee in conducting the academic programmes. The salient features of such policy changes were as follows:

### **I. Salient Features of Changes in Academic Programmes**

**A. Selection criteria:** To make the selection procedure transparent and non-discriminatory, the UGC-HRDC, JU, has selected applicants for each programme *solely* on the basis of “Score” obtained by each applicant, with the score being calculated as the number of days between the date of next promotion due and the date of commencement of the course concerned. The selection list along with the scores of each selected candidates has been published at our website to avoid any kind of ambiguity and controversy. Each selected candidate was intimated about his/her selection through email as well as text messages.

**B. Social Inclusion:** Guided by the principle of social inclusion, the UGC-HRDC, JU has strictly followed the reservation criteria for applicants under SC, ST, OBC-A, OBC-B and Differently-abled categories as recommended by the UGC and other relevant authorities for selection of participants in the programmes/courses organised by it during 2017-18. Details are given in Annexure I.

### **C. Changes in the design of programmes/Courses:**

a) Orientation Programmes have been divided into two groups – Arts, Social Sciences and Commerce being one group, and Science and Engineering being the other group -- to minimize heterogeneity of the participants which has enabled the resource persons to orient their lectures accordingly. The lecture

topics in each Orientation Programmes, however, covered all the sub-disciplines and inter disciplines as suggested by the UGC. While selecting topics, three criteria have been kept in mind: topics of current affairs of national as well as international importance (such as demonetization, GST, Kanyashree Prakalpa, BREXIT, environmental preservation); topics of general interest for moral, psychological and professional development (such as lectures on values and ethics in teaching, human rights, emotional intelligence, stress management, research methodology, CAS/service matters, IQAC); and topics of cross-discipline and multi-discipline in nature (such as lectures on strategic studies, globalization and development, environmental history, origin of language, textual studies, history of science, big data analysis, mathematical logic, communication and wireless network). On top of all these, there has been two sessions on performing arts with live demonstration.

b) Several new concepts have been introduced in the curriculum of Programmes following the guideline of UGC.

**1. Survey Based Group Project & Discussion:** In each Orientation Programme, the participants were divided into seven/eight groups and each group were given a particular topic to research and debate on. This was a part of the evaluation of the participants as well. Topics of this discussion had been assigned for each group on the very first day of the programmes. Each group was required to present a project report and present before all other participants and two external evaluators in the second week of the Orientation Programme. This Survey Based Group Project was well appreciated by the participants of all the Orientation Programmes conducted during 2017-18.

**2. Study tour:** In each Orientation Programme, the UGC-HRDC, JU conducted a study tour for the participants – either at Satyajit Ray Film and Television Institute (SRFTI), Kolkata, or at Sea Explorer Institute Kolkata. At SRFTI the participants got first-hand experience in direction, sound, cinematography, editing and animation through a guided tour of different units of SRFTI. At Sea Explorer Institute, Kolkata, on the other hand, the participants were given some hands-on experience about disaster management techniques. After each study tour, the participants had to submit a report on their learning experience, which was also included in the overall evaluation process.

**3. Microteaching:** Participants prepared their lesson plan and presented before the peers. Expert and distinguished professors from Department of Education not only from Jadavpur University but from other universities conducted the sessions. As per standard guideline, participants were peer reviewed and evaluated on the basis of several standard criteria recommended by standard authority. This session brought a lot of enthusiasm among the participant.

## II. Participants' Feedback:

In general, the participants' responses were very positive and satisfactory. Not only each participant submitted his/her written feedback in the prescribed format, on the concluding day of each Orientation Programme the participants also expressed their opinions and made suggestions of further improvements in an Interactive Session with the Director, Assistant Director and other Staff of the UGC-HRDC, JU. Summary of feedback on quality of teaching, academic programme, infrastructure facility is uploaded in the website of the UGC-HRD, JU, and is available at:

<http://www.hrdcju.in/wp-content/uploads/2018/04/Feedback-2017-18.pdf>

## III. Infrastructure Development

During the financial year 2017-18, the UGC-HRDC, JU, has undertaken several infrastructure development projects and has added to its facilities for the participants and other stakeholders.

- a) **A separate Website ([www.hrdcju.in](http://www.hrdcju.in)):** On January 20, 2018, the UGC-HRDC, JU, has achieved a milestone by launching its own website, which has been the first of its kind among all the HRDCs in West Bengal. Till then, the information regarding programmes, applications, etc. were nested in the Jadavpur University website. Apart from providing all necessary information regarding different programmes organized by it along with time lines and application forms, the website contains a feedback link which can be used by the participants and other stakeholders for providing their valued suggestions.
- b) **Online Application Process:** In order to facilitate application by participants from remote areas, and to improve administrative efficiency in processing a large number of applications that the UGC-HRDC, JU, receives for each programme, an online application portal has been initiated, which would be ready for use before the programmes commence in the next academic session 2018-19.
- c) **Big-screen remote control projector screen:** A state-of-the-art LCD projector along with big-screen projection facility has been installed in the Lecture Hall at the UGC-HRDC, JU.
- d) **Renovation of the Meeting Room:** Renovation of the meeting room adjacent to the Lecture Hall at UGC-HRDC, JU, has been initiated with acoustic setting.

At the end, the active help from coordinators of all the programmes are sincerely acknowledged. Sincere thanks also go to Professor Suranjan Das, Vice Chancellor Jadavpur University, Dr. Pradip Kumar Ghosh, Pro-Vice Chancellor Jadavpur University, Sri Gour Krishna Pattanayak, Finance Officer Jadavpur University, and the university administration for their kind support to make the programmes successful. We also remember the contributions made by Mr. Abhisek De, Junior Assistant (Contractual), whose sudden demise on March 23, 2018, was a setback to all of us at the UGC-HRDC, JU.

## Annexure I

### Composition of Participants in Orientation Programmes on the basis of application and selection

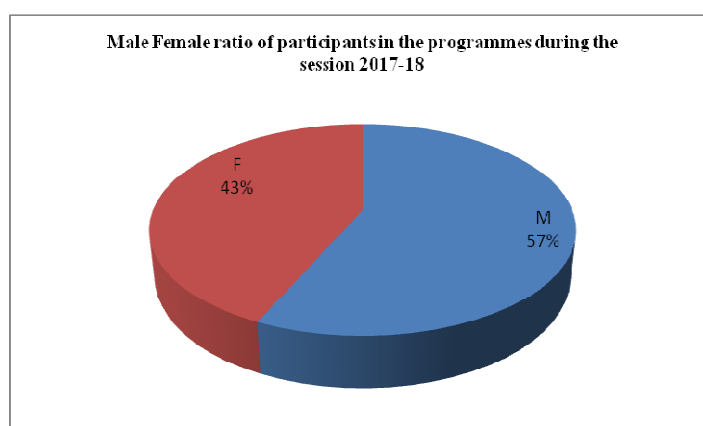
#### No. of Participants in the programmes/courses during the session 2017-18

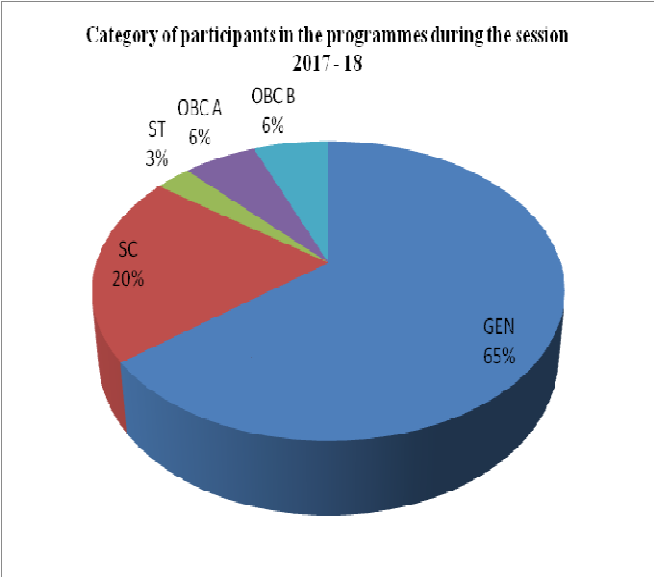
Programmes	M	F	GEN	SC	ST	OBC A	OBC B	T
RC in Chemistry	31	10	24	11	1	3	2	41
RC in Civil Engg.	27	6	24	7		1	1	33
RC in Sociology	17	20	26	7	1		3	37
RC in Oceanography	23	10	20	5	2	3	3	33
RC in IT	30	14	32	3	1	3	5	44
RC in Strategic Studies	21	19	29	6	2	2	1	40
Teacher Educator	14	16	22	6			2	30
STC Economics	13	22	21	11		3		35
STC Women Studies	15	22	31	3		1	2	37
Winter School in Comparative Literature	15	23	23	9	1	1	4	38
65 Op	22	19	21	11	2	4	2	40
66 Op	29	10	20	12	2	4	2	40
67 Op	14	25	24	8	1	3	3	39
68 Op	24	8	18	7	2	3	2	32
<b>Total</b>	<b>295</b>	<b>224</b>	<b>335</b>	<b>106</b>	<b>15</b>	<b>31</b>	<b>32</b>	<b>519</b>
<b>Percentage</b>	<b>56.8</b>	<b>43.2</b>	<b>65</b>	<b>20</b>	<b>3</b>	<b>6</b>	<b>6</b>	<b>100</b>

Note: The lesser number of participants in reserved category in few courses were due to non availability of applications under such categories.

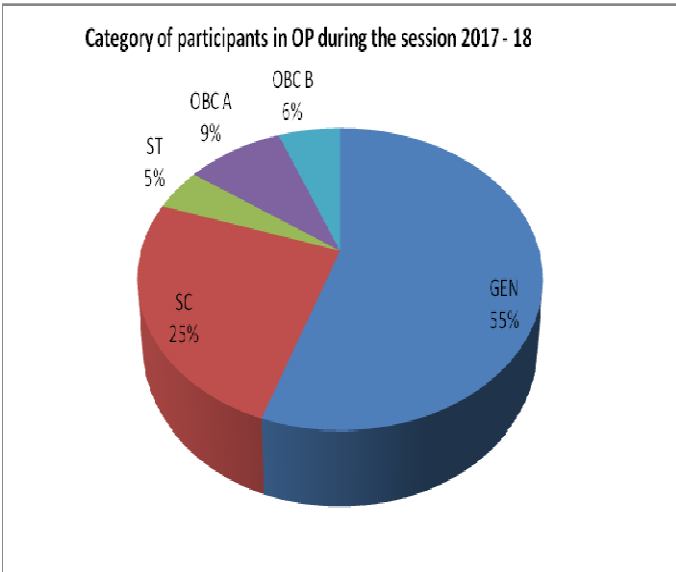
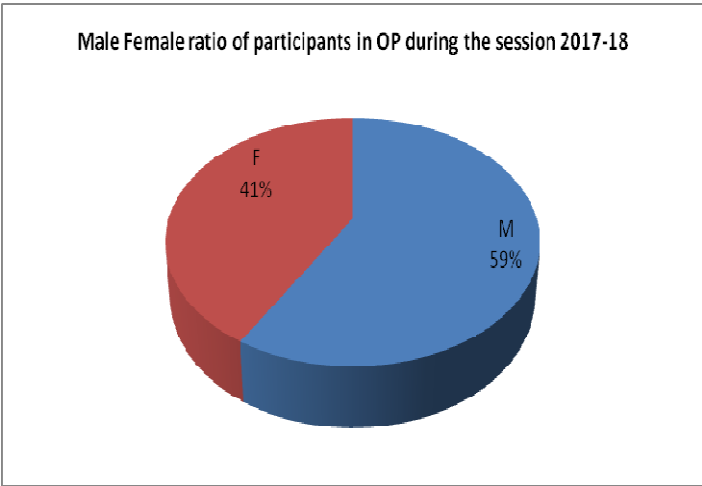
M= Male, F= Female, Gen= General, SC= Schedule Cast, ST= Schedule Tribe, OBC A= Other Backward Class A, OBC B= Other Backward Class B, T=Total

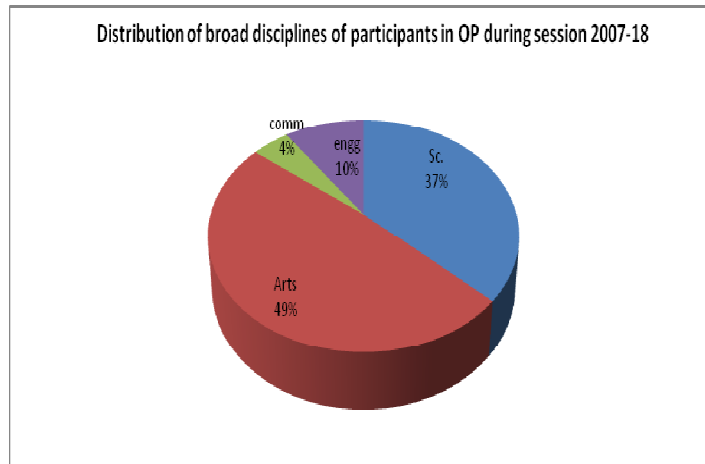
#### A. Composition in ALL programmes taken together



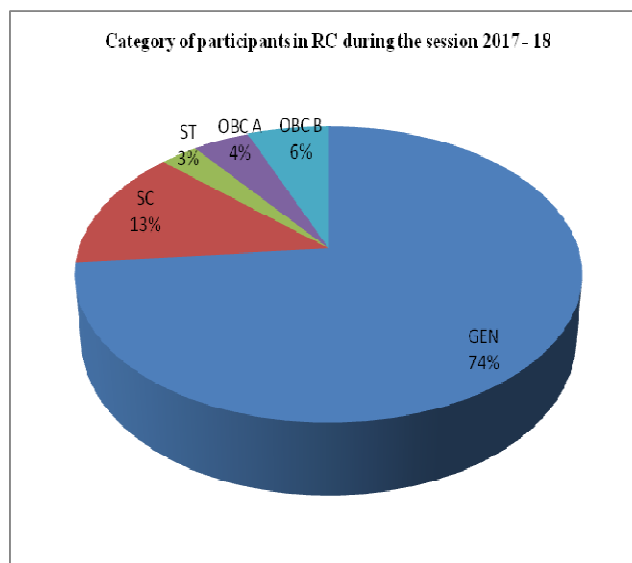
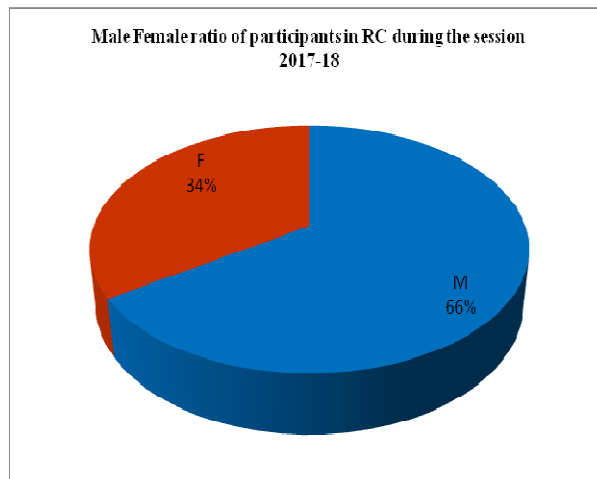


**B. Composition in Orientation Programmes taken together**



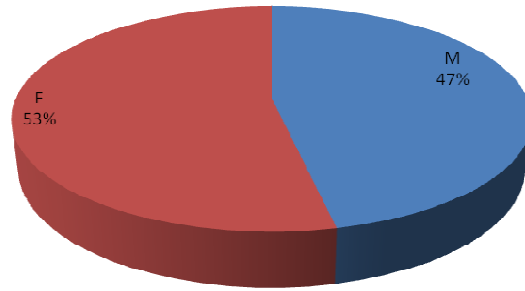


**C. Composition of Participants in Refresher Courses taken together**

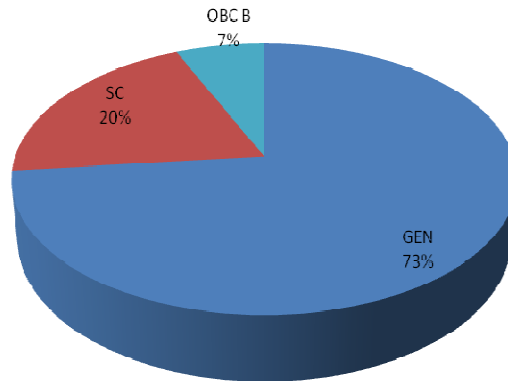




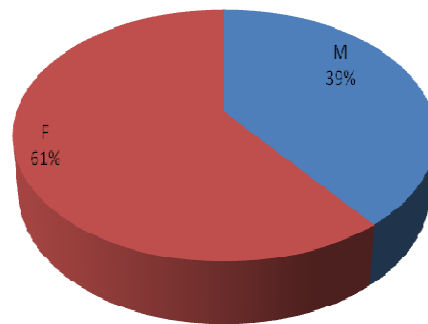
**Male Female ratio of participants in RC for Teacher Educators  
Rduring the session  
2017-18**

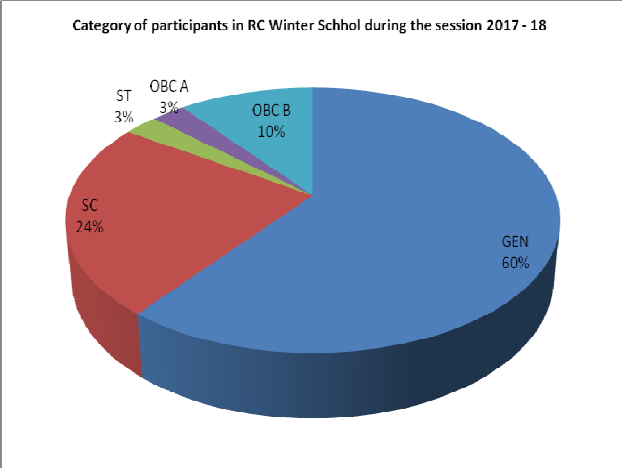


**Category of participants in RC for Teacher Educators during the  
session 2017 - 18**



**Male Female ratio of participants in Winter Schhol during the session  
2017-18**





**D. Composition in Short Term Courses**

