

CONSENT LETTER BY TEACHERS

To
The Director
UGC-Human Resource Development Centre
Jadavpur University
Kolkata

Sub: Consent Letter

Sir/Madam,

This is for your kind information that I,,
(Name)

.....in the Department of.....,
(Designation with Pay Level*) (Department Name)

....., am selected for participating in the
(Institution Name)

..... fromtoat the
(Course Name) (Date) (Date)

HRDC/Department of, Jadavpur University, Kolkata.
(Organizing Department Name if applicable)

I hereby express my willingness to attend the above mentioned course. I also hereby undertake to participate in the Seminar, Evaluation process, Group discussion and the Assessment work under the guidance of resource persons and to abide by the rules and regulations of UGC-HRDC.

I attach the following documents for your kind perusal & verification

1. Signed copy of the Application Acknowledgement Slip.
2. Receipt for online fees payment.
3. Self attested photocopy of Registration Certificate of Ph.D/M.Phil at Jadavpur University (for applicants pursuing Ph.D/M.Phil at Jadavpur University).
4.
5.

Thanking you,
Sincerely yours,

Date:

Signature of the Teacher

*i.e. Assistant Professor-I: Pay Level 10
Assistant Professor-II: Pay Level 11
Assistant Professor-III: Pay Level 12
Associate Professor: Pay Level 13A, etc.