

Recommendation cum No Objection Certificate
(For Teachers/Librarians applying for FIP/RC/STC/Workshop)

To Whomsoever It May Concern

This is to certify that the applicant (*Name*)
(*Present designation with Pay Level**) is
a Permanent/Full Time Contractual/Full Time Ad-hoc teacher[#] in this institution and her/his date of joining
was..... I do hereby recommend her/his application for (*Name of Course*)
.....during
..... If selected, she/he will be released on time to participate in the
above mentioned course at UGC–HRDC, Jadavpur University, Kolkata.

I also endorse the following information regarding the applicant and my institution:

1. Last promotion approved with date of effect.....
(*Stage of promotion and Date*)
2. Next promotion is due on.....
(*Stage of promotion*) (Date)
3. Degree obtained for M.Phil : Yes / No
Ph.D. : Yes / No
4. The University/ Affiliating University is approved under section 2(f)/12B of UGC act: Yes/No
5. The College (if applicable) is admitted under 2(f)/12B of UGC : Yes/No
If No, then the date on which the College/Institution was affiliated
to the University concerned:

Date :

Place :

Signature of the Principal/Teacher-in-Charge
Officer-in-Charge/Registrar with seal

*i.e. Assistant Professor-I: Pay Level 10
Assistant Professor-II: Pay Level 11
Assistant Professor-III: Pay Level 12
Associate Professor: Pay Level 13A, etc.

[#]strike off whichever is not relevant