



**UGC-Human Resource Development Centre  
Jadavpur University  
Kolkata – 700 106**

**Eligibility and Guideline for Selection Criteria for Short Term Course/Workshop:  
2023-2024**

**(a) Eligibility:**

- i) Teachers/Librarians/Assistant Librarians working in universities that are included under section 2(f) of the UGC Act and teachers/librarians of colleges that do not yet come within the provision of section 12(B) but have been affiliated to a university for at least five (5) years may also apply for Refresher Course. Contractual/AD-hoc/Temporary/Part time teachers who have been teaching for at least three (3) academic sessions in a college/institution without differentiating them on the basis of type of management, which has been affiliated to a university may also apply.
- ii) No participant shall be paid Travel Allowance/Dearness Allowance and other allowances for attending courses.

**(b) Selection Criteria:**

- i) Selection of applicants would be made on the basis of their Score, which is calculated as the number of days between the Date of promotion and the Date of Commencement of the course.
- ii) Preference will be given to applicants whose date of promotion from Assistant Professor–III to Associate Professor falls due after 07/12/2017 as per the G.O. No. 1343–Edn (U)/ 1U–41/11 (Pt) and G.O. No. 1373- Edn (CS)/5P-52/98, dated – 07/12/2017 and mandate of UGC.
- iii) Preference may be given to reserved category applicants for percentage of seats as mentioned below:
  - a. SC: 22%
  - b. ST: 6%
  - c. OBC A: 10%
  - d. OBC B: 7%
  - e. Differently-abled: 3%

**(c) No. of Seats:**

Up to **55 + 5** (reserved for Jadavpur University teachers/scholars). **A Short Term Course/Workshop will be organized only if there are at least 40 eligible applicants.**